

RE-CODING OF SECURITY KEYS

We will begin re-coding of all security keys on Monday, February 3, 2014 continuing through Saturday, February 22, 2014. The security keys are the flat metal disks that allow entrance into the



buildings through the main entrance doors, parking structure doors, and also allow access to the Recreation Building facilities. This annual project does require you to bring EACH key to the Management Office to have a new code placed on it. Below is the schedule for the re-coding:

East Building	Feb	3 - 8
West Building	Feb	10 - 15
All Others	Feb	18 - 22

On Monday, February 24, 2014 we will change all of the locks to accept only the new code and no longer the old one. If your keys have not been re-coded by that time they will no longer work in the doors. Please take a few minutes and stop by to have your keys done before this date. As a reminder, the Management Office is open on Wednesdays until 8:00 p.m. and on Saturdays



from 9:00 a.m. until 12:00 noon for your convenience. If for some reason you just cannot make it to the office at the above times please give us a call and we will see if we can work out some

way to accommodate you.



Diversified Exterminators will be here on Tuesday, February 25, 2014 for their quarterly pest control treatment in the units that have contracts with them. As a reminder, the cost for this service has increased this year to \$15.00 per treatment/\$60.00 per year regardless of the size of your apartment. We now have the new

DUARTERLY PEST CONTROL

2014 contract forms available in the Management Office. Also, if you do not intend on being home when they do their treatment please ensure that we do have a signed entry authorization slip in the office so we can allow entry. PLEASE NOTE, IF YOU HAVE NOT ALREADY CONTRACTED FOR THE SERVICE: Due to scheduling difficulties Diversified has informed us that they must receive your requests for service no later than Wednesday, February 19, 2014, or they will not be able to schedule you for the treatment. If you have any questions please contact us at 395-7544 or you may contact Diversified Exterminators at (808) 841-5855.

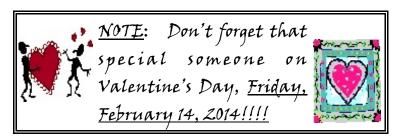


The Management Office will be closed on Monday, February 17, 2014 in observance of the President's Day holiday. Please contact Security at 395-7422 if you need assistance. Have a safe and fun holiday!

REMINDER: FREE WI-FI SERVICE FOR LOBBY AREAS

Just a reminder that we do have free Wi-Fi service available in our two lobby areas for residents to use. Anyone who wishes to use this service can stop by the Management Office to obtain the sign-in password for the network. Persons signing for the login password must be at least 18 years of age or older; and, parents will be responsible for the actions of minors who are provided the

login password. The sign-in password for this service has not changed yet from the original one so any resident who has already signed for the password can still utilize this service.



RECYCLING REMINDERS

Our recycling program is a totally voluntary program and needs your help to succeed. That means that if you do participate you need to bring your recyclable items down to the ground floor and dispose of them in the specific bins next to the trash building in your mall area.



There are a few things we do need your help with though,



regarding the placement of certain items in these bins. If the bin is labeled for "glass" then only glass should be placed in there. Not plastic bags or cardboard boxes that the glass was brought down inside of. <u>Please note that tin cans or foil should</u> **not be placed in the aluminum bin**. Anything

not specifically permitted in the bins should be placed in the large dumpster inside the trash building right next to the recycling bins. Also, please do not stack a lot of recyclable materials on the ground outside of the bins. There are two bins for each type of material (aluminum, glass and plastic) so usually there will be room



somewhere for your items. Your help will be appreciated!

POOL PARTY REMINDERS

Due to some recurring issues, we wanted to pass on a few reminders regarding the use of our recreational facilities:

1. There is a maximum number of guests/people who can be in attendance at pool/barbecue parties. Please remember that the **maximum number of guests** permitted per apartment is 10. If **you combine two apartments together the maximum number of** *people* is 20. These rules are monitored closely and if you do not adhere to them there is a fine system in place for not reducing the number of guests/total number of people.

2. All guests must be accompanied by a host resident when using any of our recreational facilities.

3. No food or beverages are permitted **within 6 feet** of the pools, or jacuzzies. No glass items are permitted outside of the Recreation Building or barbecue areas.

4. There is no ball playing permitted in any of the recreation areas, including the pools and jacuzzies.

REMINDER ON USE OF DRAINS

Periodically we have drain clogs that cause water to back up and flood some of our units. We would like to recommend that everyone use strainers on all of your sink and tub/shower drains to help prevent excessive amounts of hair and/or other objects from going down the drains. Many times these will catch in sections of piping where hair and soap will begin to build up until the pipe is totally blocked causing these floods. If everyone helps out we might be able to minimize or prevent these incidents. Your consideration will be greatly appreciated! Mahalo.

AUTHORIZED ITEMS IN HALLWAYS

From time to time we see a number of items being set in front of apartments in the hallways that are not permitted under our house rules. Please remember that the only items that may be set out in front of the apartments are an <u>authorized number of plants and</u> <u>a doormat</u>. Ceramic objects, coconuts, pieces of coral, brass ornamental pieces, etc., may not be placed in the hallways. Also, shoes/slippers must be kept inside the apartment door of the apartment and not left in front of the door in the hallway. We would appreciate it if everyone would take a minute to review the house rules and take corrective action if it is required. Thank you for your help!

PENGUINS WATER EXERCISE CLASS



The Penguins water exercise group is always looking for residents who wish to improve their physical fitness in a friendly atmosphere. Benefits of water exercises include limberness and stamina as well as feeling good about oneself. The Penguins

Friday from 8:30 a.m. to 9:30 a.m. in the heated West Pool. There is no fee involved

and it is also a nice way to meet some of your fellow neighbors and get some exercise to boot! Come on down to the West Pool some morning and try it out.



As always, we solicit your comments, suggestions and even complaints to help keep the Mauna Luan one of the finest places to live in Hawaii.

