



CHANGING OF BUILDING LOCKS

For most of the past month of February 2014 we have been going through our annual re-coding of the security keys (flat metal disks that allow entry to the buildings). On Monday, February 24, 2014, we began changing all of the door locks to accept only the new codes. All keys not re-coded by the time this process is completed will no longer work in the locks. **PLEASE NOTE:** whenever we undergo this re-coding process there are always some keys that do not work properly due to a weak code or a bad spot on the key. If you are experiencing problems with any of your keys, or you have not had a chance to get them re-coded yet, please stop by the Management Office when you have a chance so we can check them for you. As a reminder, the office is open until 8:00 p.m. on Wednesdays and from 9:00 a.m. to 12:00 noon on Saturdays. If you still cannot make that schedule to have your keys re-coded, please give us a call and we will try to work out a time that is convenient. Many thanks to everyone for your cooperation throughout this process. Mahalo!



WINDOW WASHING

On **Monday, March 17, 2014**, American Window Cleaning (AWC) will be here for the quarterly cleaning of the exterior apartment windows here at the Mauna Luan. We will post notices on the 1st, 3rd and 5th elevator landings in each building the week prior to this cleaning as a reminder to everyone. As before, all plants will need to be removed from exterior planter boxes, and if you have screens blocking access to any of your windows, they will need to be removed also. Here is the tentative window washing schedule:

Mon, 3/17/14	- West A,B,C,D,E apts
Tue, 3/18/14	- West F,G,H,J,K,L apts
Wed, 3/19/14	- East A,B,C,D,E apts
Thur, 3/20/14	- East F,G,H,J,K,L apts
Fri, 3/21/14	- Overflow day

If the weather does not cooperate, this schedule is subject to change. We will keep you updated with daily notices on the elevator landings. If you have any questions please contact the Management Office at 395-7544.

SMOKING IN CONDOMINIUMS



For those residents, and their guests, who do smoke, please remember that due to City and County of Honolulu ordinances, and State law, smoking is not permitted in the Mauna Luan unless inside of your apartment or completely outside of the buildings, **a minimum of 20 feet from any windows or doors in any of the buildings..** All building hallways, and stairwells, are also included in this restriction. Please remain in your unit or go to the ground level, outside of the main buildings, if you wish to smoke. Those who utilize the designated smoking areas in the malls need to also remember that you cannot sit on the walls closest to the building entry door. This is too close to the building and allows smoke to blow back through apartments on the lower floors. Please remain on the garage side of the mall where the smoking stanchion is location. One other problem that has been brought to our attention a number of times is when residents hang out their front windows to smoke. As a consideration to others please remember that due to the ventilation in our units this smoke normally will blow back into someone else's apartment. Your help and cooperation with this problem will be appreciated!



REMINDER ON USE OF ELEVATORS FOR MOVING LARGE ITEMS

A reminder that the only days and hours that any items of furniture, appliances, construction materials, uncovered surfboards or other large items can be moved in the elevators are **Monday through Saturday, between 8:00 a.m. and 5:00 p.m.** There is no padding in the elevators after those hours. If any of the above items are moved without padding there is a fine system in place for violations, to help protect our elevators. **If you are not sure, please ask before moving any large items.** With everyone receiving a set of house rules whenever they move in, after the fine is assessed is not a good time to appeal it because you did not know you would be fined a certain amount. The security cameras installed in each elevator also make it fairly hard to dispute the fact that an unauthorized move has taken place. We urge all residents to please take a minute to review the rules and become familiar with them to avoid a situation such as this. Also, a reminder to all of our surfers at the Mauna Luan that if you are bringing your surfboard into or out of the buildings before or after a session with the waves, it must have a surfboard cover on it if it is to be transported in **any unpadded elevator**. If you transport your board in a padded elevator you do not have to go to the trouble of covering it. This rule was put into effect to help reduce damage to our new elevators so we are asking for everyone's help in adhering to this rule. If there are any questions please contact the Management Office for clarification.



CONSTRUCTION/RENOVATION REMINDER

Just a reminder that under our current policy, construction and/or renovation in the individual apartments may only be done Monday thru Friday, between the hours of 8:00 a.m. and 5:00 p.m., unless the work does not generate any noise. Anything that generates noise may not be done at any other time. Hanging of pictures by drilling or pounding nails into a wall or the use of any other power tool that will generate noise outside of the apartment are also prohibited outside of these hours. **ALSO**, if you are planning any type of work that does generate a lot of noise, we highly recommend that you contact the Management Office prior to commencing the work so we can post/send notices to surrounding units to make them aware of your schedule. That way they can plan their days to not be around when the noise is going on or at least be aware of it. Mahalo!

PENGUINS WATER EXERCISE CLASS



The Penguins water exercise group is always looking for residents who wish to improve their physical fitness in a friendly atmosphere. Benefits

of water exercises include limberness and stamina as well as feeling good about oneself. The Penguins currently meet on Monday, Wednesday and Friday from 8:30 a.m. to 9:30 a.m. in the heated West Pool. There is no fee involved and it is also a nice way to meet some of your fellow neighbors and get some exercise to boot! Come on down to the West Pool some morning and try it out.



MAIL ON LEDGES BY MAILBOXES



For the past few months we have been finding a great deal of mail on the ledges by the mailboxes in each lobby. Due to the number of people who live at the Mauna Luan and the turnover rate, it is hard to keep up with all of the names and addresses. With a new carrier trying to learn everyone here there will be mail for awhile that may be addressed to a previous resident in your unit that is placed in your box. If you can, please just draw a line through the name if it is addressed to your apartment and drop it in the outgoing box instead of leaving it on the ledge under the mailboxes. It will help reduce clutter and aid our carrier in determining who our current residents are. Mahalo.

BICYCLE REGISTRATION

As we go through our annual registration process for bicycles currently in our bicycle storage area adjacent to the West Guest Parking, we have been taking inventory to make sure all of the bicycles in that area have been registered with the office. At present we have found a large number of bicycles that do not currently display a Mauna Luan decal. As a reminder, all bicycles stored in the Bicycle Storage Area must display a valid decal or it is subject to being removed and disposed of. These unregistered bicycles are currently being tagged and if not either registered with the office or removed, they will be taken from this area and disposed of. If you have placed a bicycle in this area but never registered it with the office so you could obtain a decal, you need to bring a description of your bicycle to the office as soon as possible or risk losing the bicycle. If you haven't been to the area recently but had a bicycle there, we suggest that you check your bicycle to ensure that it still has a decal. Thank you for your attention to this matter.



As always, we solicit your comments, suggestions and even complaints to help keep the Mauna Luan one of the finest places to live in Hawaii.

Sincerely,

Randall R. Weikert
Randall R. Weikert
General Manager

